



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Wednesday, February 15, 2023  
5:00 p.m.**

**Live Stream Recording: <https://kenora.civicweb.net/Portal/>**

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**With** Mayor A. Poirier in the Chair, Councillor B. Bernie, Councillor G. Chaze, Councillor L. Koch, Councillor B. Manson, Councillor L. Moncrief, Councillor K. Van Belleghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Director of Corporate Services/City Clerk, Roberta Marsh, Director of Human Resources, Risk & Insurance, Stace Gander, Director of Economic Growth & Recovery, Greg Breen, Director of Engineering & Infrastructure, Ryan Marsh, Director of Finance, David Pratt, Director of Fire & Emergency Services

### **Call to Order**

Mayor Poirier called the meeting to order at 5:00 p.m.

### **Blessing & Land Acknowledgment Delivered by Councillor Manson**

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

### **Public Information Notices as per By-law Number 160-2022**

Mayor Poirier then read the following notices:-

As required under Notice By-law #160-2022, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Adopt the 2023 Five Year Municipal Capital Budget
- Declare City owned lands known as a portion of Superior Street as surplus to the requirements of the Municipality and authorize sale

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Poirier then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor K. Van Belleghem declared a direct pecuniary interest relating to resolution #12 regarding the declaration of surplus lands – Superior Street item as it relates to herself and her employer.

Councillor B. Manson declared an indirect pecuniary interest relating to resolution #9 regarding application to NOHFC-Rural Enhancement Fund as it relates to her son who manages the NOHFC fund.

### **Confirmation of Minutes**

#### **1. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – January 18, 2023

### **Deputations/Presentations**

#### **Elauna Boutwell, Kenora Moving Forward**

Municipalities across Canada are facing a homelessness crisis that is leading to profound and devastating impacts on our communities.

A number of key developments on this issue have occurred in Ontario over the past few weeks, confirming that municipalities have a duty to respond to the homelessness crisis. In particular, municipalities have been called upon to ensure that adequate and accessible warming and cooling spaces are available to unhoused community members.

While the City of Kenora is not a housing provider, it has a key role and responsibility in addressing the safety and wellness of unhoused community members in our municipality. We are asking the City of Kenora to take immediate steps to support the establishment and operation of permanent a warming and cooling centre in our community.

The group provided a draft Council motion outlining the steps that they are asking Kenora City Council to take. They are requesting that Kenora City Council approve this motion, in order for work to begin.

Council thanked Ms. Boutwell for her deputation and a copy was left with the Clerk.

#### **City of Kenora Ambassador Program Presentation**

Roberta Marsh, Director of Human Resources, Risk & Insurance provided a presentation on our City of Kenora Ambassador Program. The 2021 Community Survey under the strategic plan respondents ranked Community Safety & Crime (81.9%) and Social Conditions (50.3%) as top priorities. 2021 OPP Policing Services Survey stated that over 70% of respondents do not feel safe walking alone downtown at night, however when with others people feel safer. Staff discussed coordinated efforts that are required to assist and connect members of our community who are challenged by mental health and/or addiction with appropriate supports and resources. Kenora Harbourfront/Downtown Area is a high priority area for Tourism and Economic Development – it needs to be clean, safe and functional.

The Kenora Ambassador program strives to support an environment that encourages activity, vitality and viability, enabling a greater level of security. The geographic area

includes: North boundary starts at McLeod Park in the west, to the Kenora Shopper's Mall and Kenora Recreation Centre in the east (slightly expanded area than the Harbourtown Biz). Program goals include Activation of City Space, Clean and beautiful spaces, Visible, friendly, and knowledgeable resources, Manage and mitigate risk, Build on innovative and collaborative partnerships

There are three teams to this program: Cleaning, Beautification and Maintenance which includes maintenance of flower beds and raised planters, and green spaces. Regular and continuous cleaning up garbage, sweeping sidewalks, shoveling, needle cleanup and other cleaning tasks. Deodorizing and washing of hardscapes, sidewalks, stairways, etc. Rapid repair of vandalism and graffiti. Replacement of burned out pedestrian and car park lighting. Removal or restoration of decayed physical elements such as benches, fencing, etc.

Public Community & Engagement: Act as an on-street concierge for the downtown community answering questions regarding businesses, directions, parking, events and City of Kenora programs and services. Respond to requests to provide courtesy walks, escorting individuals to their destination in the Harbourtown area including boat docks. Establish and strengthen positive and proactive relationships with Harbourtown BIZ members, including in-person visits to businesses. Solicit feedback from business, identifying solutions to address concerns and forwarding requests to the appropriate City of Kenora programs and services. Assist with City of Kenora and third-party events and programs.

Events and Engagement: Activated spaces build community. They are places where people come together to provide for each other. When people gather, they have adventures, form relationships, innovate, and build resilience. Open Air and Farmers Markets, Markets, Sponsored and Hosted Events. Pop Up Business such as Buskers. Street Art, Food Trucks, equipment rental bikes, scooters, etc. Programming – organized activities - such as art shows, skill-sharing classes, or children's activities that are brief and changeable. The ideal activated space is central, cheap, and flexible – it is about being creative.

The job posting for our Ambassador program is out. We have a model that will work with eight students and can go down to six. Each group compliments each other.

Council thanked Roberta for her presentation and a copy was left with the Clerk.

### **Additions to the Agenda**

None

### **Section 357's**

#### **2. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$742.90.

## **Crime Prevention & Community Well-Being Advisory Committee Terms of Reference**

### **3. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council hereby amends the Terms of Reference for the Kenora Crime Prevention & Community Well-Being Advisory Committee; and further

That bylaw number 63-2021 be hereby repealed; and further

That three readings be given to a bylaw to adopt a new Terms of Reference.

## **2023 Five Year Capital Budget Approval**

### **4. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That Council hereby approves the 2023 Five-Year Municipal Capital Budget, as amended; and further

That Council hereby directs staff to actively proceed with the projects included in the capital budget in accordance with the provisions of the City procurement bylaw; and further

That in accordance with Notices Bylaw 160-2022, public notice is hereby given that Council intends to adopt its 2023 Five-Year Municipal Capital Budget at its February 15, 2023 Council meeting; and further

That Council gives three readings to a bylaw for this purpose.

Councillor Manson requested a recorded vote.

| <b>Recorded Vote</b>     | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|--------------------------|------------|------------|-------------------------|---------------|
| Councillor Bernie        | <b>X</b>   |            |                         |               |
| Councillor Chaze         | <b>X</b>   |            |                         |               |
| Councillor Koch          | <b>X</b>   |            |                         |               |
| Councillor Manson        |            | <b>X</b>   |                         |               |
| Councillor Moncrief      |            | <b>X</b>   |                         |               |
| Councillor Van Belleghem | <b>X</b>   |            |                         |               |
| Mayor Poirier            | <b>X</b>   |            |                         |               |

## **2022 Annual Compliance Report**

### **5. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That Council hereby receives the Ontario Fire Marshal and Emergency Management Declaration of Annual Compliance Report (2022), Fire Department Profile Data and the Emergency Program Committee report from the Fire and Emergency Services Division.

## **Municipal Forest Fire Management Agreement**

### **6. Moved by B. Manson, Seconded by R. Bernie & Carried:-**

That three readings be given to a bylaw authorizing a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources and Forestry to 31<sup>st</sup> of March 2028; and further

That By-Law Number 11-2018 be hereby repealed.

**Fire & Emergency Services Fourth Quarter & Annual Summary Report  
7. Moved by B. Manson, Seconded by R. Bernie & Carried:-**

That Council hereby receives the Fire & Emergency Services fourth quarter Report 2022 Annual Summary as presented.

**Engineering & Infrastructure Fourth Quarter Report  
8. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby receives the Engineering & Infrastructure Departments quarterly & operational updates ending December 2022.

**Application to NOHFC – Rural Enhancement Fund  
9. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council hereby authorizes an application for funding to Northern Ontario Heritage Fund Corporation (NOHFC) under its Rural Enhancement Funding Stream for a project identified within the City's capital plan; and further

That Council approves any cost overruns associated with this project.

**Councillor Manson Abstained.**

**Seniors Community Grant Application  
10. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

The City of Kenora Council approves an application by The Muse to the Seniors Community Grant to provide funding for free/subsidized arts/heritage programming at the Lake of the Woods Museum and the Douglas Family Art Centre from October 2023-March 2024.

**Community Services Fourth Quarter Report  
11. Moved by L. Koch, Seconded by B. Manson & Carried:-**

That Council hereby receives the Community Services Division fourth quarter report for 2022 as presented.

**Declaration of Surplus Land – Superior Street  
12. Moved by L. Moncrief, Seconded by B. Manson & Carried:-**

That The Corporation of the City of Kenora identify the lands described as Plan 18, Block 72, Lot 11, Unassigned Address Superior Street as surplus lands to the needs of the municipality; and further

That Council hereby authorizes Mayor and Clerk to execute a purchase and sale agreement between the Corporation of the City of Kenora and Angela Breed and Kyle Hawkes for the sale of the identified lands in the amount of \$25,000 plus HST; and further

That in accordance with public notices bylaw 160-2022, public notice is hereby given of the intention of Council to declare lands surplus to the needs of the municipality and sell said lands; and further

That three readings be given to a by-law for this purpose.

**Councillor Van Belleghem Abstained.**

### **Tbaytel Lease Agreement Extension – Keewatin Water Tower**

#### **13. Moved by L. Moncrief, Seconded by B. Manson & Carried:-**

That Council authorizes an amendment to By-law Number 41-2018 in regards to a (5) year extension of lease agreement with Tbaytel for the installation of a cellular tower on the Keewatin Water Tower at 701, 5<sup>th</sup> Street, Kenora to reflect an amended annual fee; and further

That the conditions and agreements contained within the original lease agreement contained in Bylaw number 43-2013 remain in effect with this extension; and further

That three readings be given to amend the By-law for this purpose.

### **Water & Wastewater Monthly Summary – December 2022**

#### **14. Moved by L. Moncrief, Seconded by B. Manson & Carried:-**

That Council of the City of Kenora hereby accepts the December 2022 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Various Agreements Execution**

#### **15. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That the Mayor and Clerk be hereby authorized to execute the following agreements on behalf of the Corporation of the City of Kenora:

- Funding Agreement Amendment – FedNor – Strategic Plan
- Funding Agreement Amendment – MMAH – Electronic Records Management
- FoodCycler Municipal Program
- Bowman Electric – Sponsorship Naming Rights
- Jarnel Contracting – Sponsorship Naming Rights
- Moncrief Construction – Sponsorship Naming Rights
- Kenora District Services Board - Site Plan Control – Howard Property

That three readings be given to bylaws for this purpose.

### **Approval of By-laws**

#### **16. Moved by R. Bernie, Seconded by B. Manson & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #5-2023 - Confirmatory
- #6-2023 - Crime Prevention & Community Well-Being Advisory Committee TOR
- ~~#7-2023 - 2023 Five Year Capital Budget Approval~~
- #8-2023 - Municipal Forest Fire Management Agreement
- #9-2023 - Declaration of Surplus Land – Superior Street
- #10-2023 - Tbaytel Lease Agreement Extension – Keewatin Water Tower
- #11-2023 - Funding Agreement Amendment – FedNor – Strategic Plan
- #12-2023 - Funding Agreement Amendment–MMAH–Electronic Records Management
- #13-2023 - FoodCycler Municipal Program
- #14-2023 - Bowman Electric – Sponsorship Naming Rights
- #15-2023 - Jarnel Contracting – Sponsorship Naming Rights
- #16-2023 - Moncrief Construction – Sponsorship Naming Rights
- #17-2023 - Kenora District Services Board - Site Plan Control – Howard Property

**Councillor Van Belleghem Abstained as it relates to Resolution #12**

**Approval of By-laws**

**16a. Moved by G. Chaze, Seconded by R. Bernie & Carried:-**

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

#7-2023 - 2023 Five Year Capital Budget Approval

Councillor Manson requested a recorded vote

| <b>Recorded Vote</b>     | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|--------------------------|------------|------------|-------------------------|---------------|
| Councillor Bernie        | <b>X</b>   |            |                         |               |
| Councillor Chaze         | <b>X</b>   |            |                         |               |
| Councillor Koch          | <b>X</b>   |            |                         |               |
| Councillor Manson        |            | <b>X</b>   |                         |               |
| Councillor Moncrief      |            | <b>X</b>   |                         |               |
| Councillor Van Belleghem | <b>X</b>   |            |                         |               |
| Mayor Poirier            | <b>X</b>   |            |                         |               |

**Notices of Motion**

Councillor K. Van Belleghem would like to introduce a notice of Motion pertaining to today’s deputation. The notice of motion shall be read at a meeting of Council (not Committee) and then shall be placed on the next regular Council meeting Agenda by the Clerk. A notice of motion when introduced is not moved or seconded but the motion shall be moved and seconded at the subsequent meeting, at which time it is then debatable/amendable.

**Proclamations**

None

## Announcements

### The following was highlighted by Council:

1. Councillor Van Belleghem announced that Ho Joes is donating \$1 for every coffee purchased in February to the local Alzheimer's Society. 901 Westside is celebrating her 10 year anniversary in business. Councillor Van Belleghem recapped her ROMA conference attendance and experience which was extremely positive and valuable as a new member of Council.
2. Councillor Bernie noted that there are currently several initiatives operating as warming and cooling centres at this time. Morning Star Centre offers service from 4 p.m. to 10 p.m. Fellowship Centre has doors open from 8 a.m. to 4 p.m. The emergency shelter which is operated by CMHAK is open at 8:30 p.m. to morning. Offer meal in evening and breakfast in the morning. Makwa Patrol is also out in the community throughout the day.
3. Councillor Koch highlighted the Museum and Art Centre. Coming out of COVID they have shone with all programming and cooking sessions that they offer. The two centres are a great area to go, learn and explore.
4. Councillor Manson noted that the Library now has snowshoes you can check out with your Library card.
5. Mayor Poirier thanked staff and Council for the development of the 2023 capital budget. Attending the ROMA conference, he was proud of everyone who attended and how everyone handled themselves. We told the story of Kenora and are proud of the work that was done at the ROMA conference by all attendees.

## Adjourn to Closed Session

### 17. Moved by L. Koch, Seconded by R. Bernie & Carried:-

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session at 5:58 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (3 matters – CAO, Mayor, Development Services updates)
- ii) Labour Relations (1 matter-Realignment presentation-deferred from February 8)
- iii) Trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (2 matters-development information, development commitment)
- iv) Disposition of Land (1 matter-recreational property)
- v) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality (1 matter-policing costs)

## Reconvene to Open Meeting

Council reconvenes to open session at 10:05 p.m. with one report from its closed session with one report:

## New Hospital Development Support

### 17a. Moved by L. Koch, Seconded by B. Manson & Carried:-



Whereas over the past four years, the Lake of the Woods District Hospital and Kenora Chiefs Advisory have been collaboratively planning a development of a new state of the art All Nations Hospital facility for the City of Kenora and surrounding communities; and

Whereas the development of an All Nations Hospital facility will provide accessible and culturally safe health care across all services and will be one of the first large developments in the Kenora area that will embark on a reconciliation process and true partnership with surrounding First Nations communities and the Indigenous population; and

Whereas this new hospital development is a benefit to our entire community including surrounding communities which will require multi levels of government support along with local contributions; and

Whereas the provincial funding application requires all funding parties for the project to provide affirmation as a funding contributor towards the project prior to the final application being submitted; and

Whereas a local contribution support request for the new development has been received by the Lake of the Woods District Hospital for the Corporation of the City of Kenora to consider a local community contribution;

Therefore be it Resolved that Council of the City of Kenora hereby commits the following contributions to the All Nations Hospital development:

1. Installation of water and sewer servicing to the selected new site
2. Development of an intersection off of the main roadway into the new selected site
3. Development of a road connection between the site entry and the new hospital site

**Close of Meeting**

**18. Moved by B. Manson, Seconded by R. Bernie & Carried:-**

That this meeting be now declared closed at 10:07 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2023**

.....  
**Mayor**

.....  
**City Clerk**